



Jeffrey Liekhus

PROPERTY MANAGEMENT ~ MARKETING ~ CONSTRUCTION

SUMMARY OF QUALIFICATIONS

- Real Estate Broker License, Washington DOL, #123003 - inactive.
- Twelve years marketing and staging residential properties.
- Thirteen years residential and six years commercial property management.
- Managed properties ranging in value from \$235,000 to \$1,800,000.
- Three years liaison with city, county, and state planning departments - DDES, DPER.
- Proficient writer of marketing, legal and financial documents.
- Experienced in presenting information to small and large audiences.

SELECTED CAREER ACHIEVEMENTS

Property Management

Commercial properties RoI 7%, residential properties RoA 9%.
Managed lease negotiations and franchisee bankruptcy for two commercial properties.
Managed permitted renovations and property line adjustments.
Increased value of residential properties by 140% over ten years.
Purchased and sold six residential properties.

Construction & Maintenance

Remodeled three homes from roof to foundation.
Worked on build-out of several commercial projects.
Can operate most heavy equipment and construction tools.
Maintain trucks, trailers and construction equipment.

EDUCATION & TRAINING

Washington Real Estate Broker training; Rockwell Institute, Bellevue
Certificate, AMA School of Marketing Research; University of Notre Dame, Indiana
Master of Science, School of Communications, w/honor; University of Tennessee, Knoxville
Bachelor of Science, School of Business; Central Washington University, Ellensburg

3527 East Lake Sammamish Shore Lane SE, Sammamish, Washington, USA 98075-7455
Mobile: 425.890.6641 Email: jeffreyliekhus@gmail.com Website: www.liekhusproperties.com

PROFESSIONAL EXPERIENCE

Property Manager ~ 2010 to present

Liekhus Properties LLC, Sammamish, WA

Project Manager ~ 2007 to 2009

Digital Dog Design LLC, Sammamish, WA

Director of Product Development & Marketing ~ 2001 to 2006

Jones Design & Development Company, Inc., Redmond, WA

Director of Marketing & Operations – Financial Services Group ~ 1993 to 2000

Market Trends, Inc., Seattle, WA

Marketing Consultant ~ 1991 to 1992

Knox County Humane Society, Knoxville, TN

Account Executive ~ 1990 to 1991

Reed Eichel Advertising, Knoxville, TN

Marketing Manager ~ 1986 to 1989

Perma-Chink Systems, Inc., Redmond, WA

COMPUTER & GRAPHICS KNOWLEDGE

Applications: Illustrator, Photoshop, GIMP, Fireworks, Flash, PageMaker, InDesign, Publisher, Dreamweaver, Bridge, Word, Project, Excel, PowerPoint, Access, SharePoint, OneNote, Quicken Property Manager, Acrobat and Outlook.

Training: XHTML, HTML, Photoshop, Dreamweaver, InDesign, Flash, Illustrator, CSS, Network Fundamentals, Authoring, Internet Fundamentals, Advanced Research Techniques, and Market Research.

MANAGED PROPERTIES

